

Chromebook Care



- Carry in provided case at all times – limit other items in Chromebook bags
- Charge nightly
- Visit Help Desk Center at first sign of trouble (don't put it off)
- Do not walk around with Chromebook open
- Do not leave unattended (charger and Chromebook)
- Avoid eating and drinking near Chromebook
- Careful when using around young children and pets
- Property of NPS, entrusted to the student to benefit their education

Taking Care of Your Chromebook



- Do not leave ANYTHING on the keyboard when closing your Chromebook
- Don't use your computer as a folder to store papers
- Keep your Chromebook in your carrying case when you aren't using it.
- Keep your Chromebook away from dampness or wet weather, such as rain, snow, and fog

Taking Care of Your Chromebook



- Keep your Chromebook away from extreme heat or cold. Leaving it in an unventilated car or in the sun could damage it. If your Chromebook has been exposed to cold conditions for a long period of time, let it warm up to room temperature before you use it.
- Remember, Chromebooks don't like to be bounced around, and screens will break if enough pressure is applied to them.
- The Chromebook must be returned in similar condition – no stickers, scratches, writing, engraving or defacement.

Using Your Chromebook



- Set up your Chromebook on a stable work surface
- Keep your Chromebook away from water or other liquids
- When attaching the power adapter to the Chromebook, make sure the cord isn't stretched too tight; it should be a little loose
- Don't insert things, especially metal, into any openings of your Chromebook

Using Your Chromebook



- Be patient. Sometimes computers take a few seconds to think—so don't start pounding on the keys if your Chromebook doesn't respond right away
- Plug in your Chromebook when you get home from school so your battery will be fully charged for the next day.
- If you have problems with your Chromebook, stop using it and ask your teacher for assistance, and/or report it to the school computer technician.

Cleaning Your Chromebook



- Don't spray liquid directly on the Chromebook
- Do not mark the Chromebook in any way with markers, stickers, etc. Each Chromebook is labeled with a district identification barcode. Do not remove these labels

Battery Tips



- Bring Chromebook to school fully charged each day
- Use until discharged – don't short charge – let the battery go completely dead at least once a month
- Please bring your charger to school each day in the event you need to plug-in.
- Review battery-conservation tips in 'Section 2 : Care and Maintenance" section of the handbook.

Protecting Your Chromebook



- Be wary of theft – it's very easy to walk away with a Chromebook
 - Keep in constant contact with your Chromebook
 - Do not leave your Chromebook unattended
 - Whenever possible, lock up your Chromebook